

2009/2010 LBJ BAND TRIP TO NEW ORLEANS

CONDUCT AND BEHAVIOR EXPECTATIONS, SANCTIONS FOR RULES VIOLATIONS, DUTIES AND RESPONSIBILITIES OF CHAPERONES

The LBJ Band is made up of some of the finest young people in our school. As we undertake this trip to New Orleans, we need to remember that we are representing not only the LBJ Band, but also the LBJ High School, the Liberal Arts and Science Academy, the Austin Independent School District and the great State of Texas!

I. CONDUCT AND BEHAVIOR EXPECTATIONS OF ALL TRIP PARTICIPANTS

We are undertaking a huge task in coordinating this trip to New Orleans for many members of the LBJ Band "family." As with any family, mutual courtesy and respect will go a very long way in making our time away from home more enjoyable. Always remember that how you behave or react to anything on this trip will be a reflection of all LBJ Band family trip members.

BE COURTEOUS

It may sound trite, but **act like ladies and gentlemen at all times!** This covers so many things (e.g. language, manners, dress, etc.) Each member of our LBJ Band family, including the adults, is considered to be an important person and a valuable family member with feelings. Everyone should be treated with respect at all times! Please treat our bus drivers, hotel staff and tour guides as a part of our LBJ extended family and give them the same respect and courtesy that you show our LBJ Band members.

BE ON TIME EVERY TIME

We will provide an itinerary that lists arrival and departure times for our trip. It is imperative that you be on time every time we meet. Our itinerary allows ample time for exploring, shopping and general touring and you will be able to enjoy that to the fullest when all members of the tour are prompt to the events that are scheduled. Be sure you take a reliable watch and alarm clock. Your chaperone is not your parent and it is not the chaperone's responsibility to wake you up!

BE SAFE

Please observe the following:

- Use a buddy system.
- Make sure your chaperone knows where you are at all times.
- Observe crosswalk signs.

NO ALCOHOL, ILLEGAL DRUGS, TOBACCO PRODUCTS, OR WEAPONS

As is the case at all LBJ High School, LASA and AISD events, alcohol, illegal drugs, smoking and tobacco products and weapons are strictly prohibited on this trip. No student member of the LBJ Band may have any of the above-mentioned items in his or her possession at any time...from the time you board the bus on Tuesday, December 29th until you arrive back in Austin on Saturday, January 2nd. Violations of the laws in the State of Louisiana will most likely be handled in New Orleans under Louisiana laws. If you are caught with illegal substances, you may be arrested and put in jail. In such an event, we will contact your parents who will be responsible for making arrangements to get you out. **Don't do anything illegal ... it's not worth it!**

NIGHTLY CURFEW

For safety purposes, curfew is a very important time in the daily schedule and will be taken very seriously. All members are expected to be in their rooms at curfew and are expected to remain in their rooms all night. If an emergency exists or there is some problem which would necessitate being outside the room after curfew, the member should notify a chaperone at once. Remember that this curfew is for safety purposes. Many of you will feel the need to stay up late in your room and that's ok. We do not say that you must sleep, only that you stay in your room so we know you are safe.

NO MIXING IN ROOMS

As is always the rule on LBJ Band trips, men are not allowed in women's rooms and women are not allowed in men's rooms – at any time.

II. SANCTIONS FOR RULE VIOLATIONS

Trust is a very important aspect of any trip. Our Directors and chaperones must be able to trust our band members. Likewise, our band members must be able to trust the Directors and chaperones to act in their best interest. We do not expect our band members to violate the rules. However, if a band member does violate a rule, he/she will receive sanctions as determined and administered by the Directors or their designated representatives. If at any time during the trip, a member of the band behaves in such a way as to make us feel that she/he would not project a positive image of the LBJ Band, or that he/she would in any way jeopardize his/her safety of anyone else in the group, we reserve the right to contact a parent or guardian and send the member home at the parent's expense and without any refund.

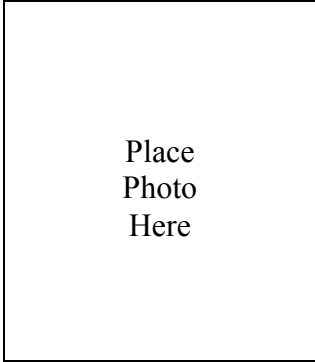
III. DUTIES AND RESPONSIBILITIES OR CHAPERONES

Our chaperones are on this trip to help out with the band members. They will help the Directors and trip representatives when asked and will be available for members who may get ill or hurt and will be available when a member needs some adult assistance. They are not on this trip to serve as luggage handlers, purse holders, or to serve as the police. Our chaperones will be assigned specific band members and will take responsibility to know where those students are at all times. They will be sure their band members know of any changes in the itinerary and will remind their students of time schedules and meeting locations. Should a chaperone be required to be away from his/her assigned students he/she will transfer responsibility for his/her students to another chaperone for a designated time period, which is communicated to the students and substitute chaperone.

Each chaperone will be available for a daily brief chaperone meeting in a designated location. Any issues or problems as well as any changes in the itinerary will be discussed. Chaperones will also be responsible for checking rooms nightly as soon after curfew as possible. Their job is to see that everyone is in his/her room by curfew. As stated earlier, all band students are expected in their rooms by curfew each night. If you are not in your room by curfew, not only will you not get the rest you need, but will cause your chaperone to lose sleep and cause unneeded worry.

This information is written for our LBJ Band members and chaperones and is intended to be studied by members and their parents together. After LBJ Band members have reviewed this sheet with his or her parents, please sign the attached form and deposit it in the band vault.

**December 29, 2009 to January 2, 2010
LBJ BAND TRIP TO NEW ORLEANS**



**AGREEMENT OF UNDERSTANDING
of the
Conduct and Behavior Expectations,
Sanctions for Rules Violations,
Duties and Responsibilities of Chaperones**

Printed Name of LBJ Band Trip Participant

We, the undersigned, have read and understand the information contained in the Conduct and Behavior Expectations, Sanctions for Rules Violations, Duties and Responsibilities of Chaperones document provided to us.

We have gone over the issues and addressed them with our trip participant and we understand that the Sanctions for Rules Violations include the provision that our LBJ Band student may be sent home at our expense and without any tour refund if our LBJ Band student acts in a way that would jeopardize his/her safety or the safety of anyone else in the group.

We further understand that any incidences involving illegal drugs, alcohol or weapons will be handled under the laws of the State of Texas or the State of Louisiana, depending upon location. We understand that violation of these laws will result in our student's arrest and incarceration. We also understand that neither the LBJ Band staff nor chaperones would be able to get our student out of jail should that happen.

Signature of LBJ Band Trip Participant Date

Print Name of Parent or Guardian of LBJ Band Trip Participant Date

Signature of Parent or Guardian of LBJ Band Trip Participant Date